

Meeting called to order at 7:37 pm

In attendance

Lloyd Marshall – President
Mike Kendall – Vice President
Jennifer Clark – Secretary
Byron Lewis – ARC
Kathryn Scott – At Large
Krista Miller – At Large

Absent

Rebecca Crocker – Treasurer

LLOYD OPENED THE FLOOR TO ALLOW FOR A MOTION TO ADDRESS THE AGENDA FOR TONIGHT'S MEETING.

- ✓ Jennifer made a motion to accept meeting agenda with corrections.
- ✓ Kathryn seconded
- ✓ **All in favor**

JENNIFER READ APRIL MEETING MINUTES

- Corrections:
 - Change “May 2, 2008” to “May 3, 2008” under Spring Yard Sale.
 - Change “sever” to “severe” under Community Time 5th bullet.
 - Delete “them” under Community Time 6th bullet.
- ✓ Kathryn made motion to accept minutes as amended
- ✓ Mike seconded
- ✓ **All in favor**

DISCUSSED AGENDA PREPARATION

- Lloyd asked about Krista requesting the agenda be provided 10 days before the meeting. Krista said that it was parts of Roberts Rules.
- Lloyd asked if previous boards had provided a written agenda. Byron said they had not. Lloyd said he would try to get the agenda out after the working session, but prior to the meeting.

FINANCIAL REPORT

- Rebecca is absent but still working with the account so Treasurer's Report was tabled until June.

MAIL CALL

- Krista went to the post office but her key did not work. She will contact the post office about this.

PRINCE WILLIAM GATEWAY UPDATE

- Board of Supervisors meeting will be held on May 6th at 7:30 pm
- Lloyd will send an e-mail reminder to the community about the Board of Supervisors meeting.
- We have addressed and gotten the proffers changed addressing most of the concerns of the community.
- We sent a letter to the lawyer of the project addressing our remaining concerns. The vegetation on the berm, the impact of our storm water and the fact that the plans do not have the maximum height of 45 feet.

WEBSITE UPDATE

- Kathryn got in touch with Robin that we would want to have her sign an agreement.
- Kathryn e-mailed the agreement that would be sent to Robin.
- The signed copy will be given to Jennifer for our records and Robin should get in contact with Mike.
- Lloyd asked about letting community members advertise on our website. We decided to table that discuss for now.
 - ✓ Jennifer made motion to accept the agreement provided by Kathryn to be given to Robin as our new webmaster
 - ✓ Kathryn seconded
 - ✓ **All in favor**

HOA ELECTION

- Lloyd mentioned that we had issue with getting a quorum to hold the election.
- Lloyd announced that the board had elected to stay in their current positions.
- Lloyd mentioned what we could do differently next year to make it go smoother.
- Kathryn suggested that we make sure to include at the bottom of the flyer stating that we must have a quorum to hold the meeting.
- Mike mentioned having a door prize.
- Jennifer mentioned not putting the ballot box out until we have a quorum.
- Krista mentioned inviting speakers.

SPRING CLEAN UP

- Lloyd thanked everyone that helped with the spring clean up. The clean up went well. It did bring up a need to clean up the storm water area near the playground. There are logs that have stopped up the stream. Matt and Lloyd will work on a time to get together to work on clearing out the stream.
- The tree line between our community and Janet Rose behind the playground needs to be cleaned up. Krista mentioned that the area behind the playground might be owned by Janet Rose.

LANDSCAPING

- Kathryn is going to check on the estimate on the wall at the front of the community.
- Kathryn discussed having the Green Design cut the area on Signal Hill Road. We are waiting for him to come back and let us know.
- The area beside the tot lot was too wet to cut but it is part of the contract.
- Kathryn asked The Green Design to remove the leaves around the tennis court and they will do that.
- Kathryn reminded everyone that the late fees start to apply with this month's bill.

ADOPT A HIGHWAY

- This is a 2 mile area, this includes Wilcoxon to the golf course, all of Manassas Forge and Arrowood. This is a 2 year commitment and you must do a clean up 4 times a year. We have decided not to renew this.
 - ✓ Jennifer made a motion to discontinue the Adopt a Highway.
 - ✓ Kathryn seconded
 - ✓ **All in Favor**

TRASH REFUND

- We received a refund for the 2 extra houses that we were charged for in 2007.
- Mike will look into the refund we are due for 2008.

ARC COMPLAINTS

- Discussion about the ARC committee.
- Discussion about the difference between ARC complaints and other complaints
- Discussion about people cleaning up after their dogs but tossing the bags in the common areas.

HOA MEETINGS

- Next Board Working Session May 28th
- Next HOA Meeting June 5, 2008

COMMUNITY TIME

Community members in attendance: Cassandra Deluan

Meeting adjourned 9:06 pm